

### Personal Details *(Please use block letters)*

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_ Title: \_\_\_\_\_

Previous CSU staff or student? YES/NO

CSU ID (if known): \_\_\_\_\_

Renewing your membership? YES/NO

Birth date (for PIN) \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yy)

### Address Details

Postal Address \_\_\_\_\_

Postcode \_\_\_\_\_

Email Address \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Mobile \_\_\_\_\_ Business \_\_\_\_\_

Joining Campus:  Albury-Wodonga  Bathurst  Dubbo  Orange  Port Macquarie  Wagga Wagga

### Name of Institution

School/University/TAFE \_\_\_\_\_

 University Undergraduate Alumni School Teacher (VIC teacher currently employed in any capacity at any VIC school) University Higher Degree Workplace Learning Supervisor\* TAFE School Teacher (NSW teacher currently employed in any capacity at any NSW school) School Student (senior) Staff (TAFE/University) Community Member

I hereby verify that the following person is a current supervisor of CSU students and is entitled to Library Membership.

\_\_\_\_\_  
\*Signature of Head of School or Workplace Learning Placement Officer\_\_\_\_\_  
Date

### Declaration

*I undertake to abide by the Conditions of Use of the [CSU Card](#) and borrowing as per the Charles Sturt University [Library Rule](#).**I declare that the information I have provided is accurate and that I have not been excluded from using my home library or any of the other libraries. CSU may terminate my registration immediately should any of the information I have provided be inaccurate or I am in breach of the terms and conditions of borrowing.**I understand that CSU Library may check my registration details with my school/home library at any time and that CSU Library may send details of overdue material or monies owed at CSU to my school/home library.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Personal information provided to the Library is protected by the **Privacy and Personal Information Protection Act 1998 (NSW)**. Your information will only be used to provide library services to you including mechanisms for recording and payment of any outstanding debts in relation to overdue or lost items and not for any other purpose unless you give us permission to use it for another purpose.

You have a right of access to, and correction of, your personal information in accordance with the privacy legislation and [CSU's Privacy Management Plan](#)

Please direct any enquiries to CSU Library Coordinator, Flexible Delivery & Partnerships. Telephone: (02) 6338 6159.

### Form submission

- Email to: [libloans@csu.edu.au](mailto:libloans@csu.edu.au) or bring in to the Library

LIBRARY OFFICE USE ONLY			
<i>Category</i>	<i>Banner Code</i>	<i>Fee</i>	<i>Expiry Date (expires next year)</i>
University Undergraduate	LSUUG	<i>Nil</i>	28/02/_____
University Higher Degree/Staff	LSUPG	<i>Nil</i>	28/02/_____
TAFE	LSRTO	<i>Nil</i>	28/02/_____
School Student	LSSBN	<i>Nil</i>	30/11/_____
Community	LSCBN	<i>Nil</i>	28/02/_____
Workplace Learning Supervisor (with Library)	CASNL		___/___/_____ (expires 6 months)
	CASNA (with databases)		___/___/_____ (expires 6 months)
Identification sighted by ( <i>staff Initial</i> ) _____ Date _____			
<input type="checkbox"/> Senior Students – Schedule 1 from school agreement <input type="checkbox"/> Teachers – Confirmation of Employment <input type="checkbox"/> Institution ID <input type="checkbox"/> Photo ID <input type="checkbox"/> Other _____			

FINANCE OFFICE USE ONLY	STUDENT CENTRAL OFFICE USE ONLY
Banner ID Number: _____	Talisma Interaction Number: _____
Barcode Number: _____	Card issued date: _____
Banner Record created ( <i>Initial &amp; Date</i> ) _____	Patron contacted to collect card: _____ N/A _____